

How to cite references and write a bibliography

What needs to be cited?

Some information that you use in an Experimental Research Report or Creative Writing may need to be referenced. The type of information that should be referenced includes factual data (dates and numerical figures), graphs, diagrams and others' opinions.

Methods of citing others' work

There are a number of methods used to cite other people's work. Two common ways are described in the examples below.

Example 1: (Using footnotes)

- Factual information in text: The LD50 is the amount per kilogram body mass which will kill half the animals it is given to.¹
- Footnote 1: (at bottom of page)
Coghill Graham (1985) *Sciencescope 2*, Heinemann Educational Australia p 167

Example 2:

(Acknowledging the source in brackets directly after the statement)

- The LD50 is the amount per kilogram body mass which will kill half the animals it is given to (Coghill, 1985, p167).

How to list a bibliography

The system used to cite information must be supported by a bibliography. A bibliography is a list of all the sources of information you used (eg. books, journals, magazine and newspaper articles, TV broadcast, videos, personal interviews, websites, etc.)

For books, you should write:

Author(s), year, title of book, edition, publisher information, page number.

eg. Coghill, Graham (1985) *Sciencescope 2* Heinemann Education Australia, p167

For journals and other articles:

Author(s), title, article, source, edition, information, page

eg. Lemonick, Michael. *Are We Ready for Fat-Free Fat?* *TIME* (January 22, 1996) pp 40-46

For web sites:

- Name of article/source
- Date article placed on the web or last updated (if available)
- URL address
- Date and time accessed.

